

Election Guidelines of the Janata College Students' Union Body

(As per the recommendation of the J. M. Lyngdoh committee, 22nd September, 2006)

These guidelines shall be called 'Election of the Janata College Students' Union Body' as to mention free and fair election in the college. It will come into force with effect from the session 2023-2024.

1. A system of direct election of the office bearer of the student body shall be conducted that has been aptly named the 'first-past-the post' system. The casting of votes shall be secret ballot by producing his/her identity card and fee card to the polling officers. Students shall be allowed to come college only in the college uniform.

2. The union body shall comprise of the following post of office-bearers –

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| 1) Vice-President | : Reserved for B.A. 5 th Semester and above |
| 2) General Secretary | : Reserved for B.A. 3 rd Semester |
| 3) Assistant General Secretary | : B.A. any Semester classes |
| 4) Editor College Magazine | : Reserved for B.A. 3 rd Semester |
| 5) Sub-Editor College Magazine | : Any Semester Classes |
| 6) Athletic Secretary | : Any Semester Classes |
| 7) Assistant Athletic Secretary | : Any Semester Classes |
| 8) Drama & Music Secretary | : Any Semester Classes |
| 9) Assistant Drama & Music Secretary | : Any Semester Classes |
| 10) Literary Secretary | : Any Semester Classes |
| 11) Assistant Literary Secretary | : Any Semester Classes |
| 12) Debating Secretary | : Any Semester Classes |
| 13) Assistant Debating Secretary | : Any Semester Classes |
| 14) Common Room Secretary (Boys) | : Any Semester Classes |
| 15) Assistant Common Room Secretary (Boys) | : Any Semester Classes |
| 16) Common Room Secretary (Girls) | : Any Semester Classes |
| 17) Assistant Common Room Secretary (Girls) | : Any Semester Classes |

3. The candidate must be a regular, full-time student of the college with the minimum 75% of attendance and should not be a distance/proximate education student.

The candidate is to obtain clearance certificate from the Librarian & NCC officer that no book/books or NCC goods are lying with him/her. The proposer of seconder is also to be regular in every way like the candidate. One proposer or seconder can propose or second only one candidate in the same post.

Lyngdoh (6.5.5, 6.5.8)

4. During the period of the elections no person, who is not a student on the rolls of the college, shall be permitted to take part in the election process in any capacity. Any person, candidate, or member of the student organisation, violating this rule shall be subject to disciplinary proceedings, in addition to the candidature, as the case may be, being revoked.

Lyngdoh (6.3.1)

5. It is recommended that the entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, including the campaign period, should not exceed 10 days. 6.4.2 It is further recommended that elections be held on a yearly basis and that the same should be held between 6 to 8 weeks from the date of commencement of the academic session.
Lyngdoh (6.4.1)
6. Under graduate students between the ages of 17 and 22 may contest elections. There shall not be attained by the candidate. The candidate should in no event have any academic arrears in the year of contesting the election.
Lyngdoh (6.5.1, 6.5.4)
7. The candidate shall have one opportunity to contest for the post of office-bearer, and two opportunities to contest for the post of an executive member. In the event of the office of any major post of office bearer falling vacant within two months of elections, re-election should be conducted; otherwise the General Secretary may be promoted to the post of Vice-President and Assistant General Secretary to the post of General Secretary, as the case may be.
Lyngdoh (6.5.6, 6.10.4)
8. The maximum permitted expenditure per candidate shall be Rs. 5000/- Lyngdoh (6.6.1)
9. Each candidate shall, within two weeks of the declaration of the result, submit complete and audited accounts to the college. The college shall publish such audited accounts, within 2 days of the submission of such accounts, through a suitable medium so that any member of the student body may freely examine the same.
Lyngdoh (6.6.2)
10. The election of the candidate will be nullified in the event of any noncompliance or in the event of any excessive expenditure.
Lyngdoh (6.6.3)
11. With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilizing funds from any other sources than voluntary contributions from the student body.
Lyngdoh (6.6.4)
12. No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.
Lyngdoh (6.7.1)
13. Criticism of other candidates, when made, shall be confined to their policies and programs, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.
Lyngdoh (6.7.2)
14. There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.
Lyngdoh (6.7.3)

15. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be “corrupt practices” and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.
Lyngdoh (6.7.4)
16. No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above.
Lyngdoh (6.7.5)
17. Candidates may only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the College authority.
Lyngdoh (6.7.6)
18. No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda outside the college campus.
Lyngdoh (6.7.7)
19. No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the college campus, for any purpose whatsoever, without the prior written permission of the college authority. All candidates shall be held jointly and severally liable for any destruction/defacing of college property.
Lyngdoh (6.7.8)
20. During the election period the candidates may hold processions and / or public meetings, provided that such processions and / or public meetings do not, in any manner, disturb the classes and other academic and co-curricular activities of the college. Further, such procession / public meeting may not be held without the prior written permission of the college authority.
Lyngdoh (6.7.9)
21. The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.
Lyngdoh (6.7.10)
22. On the day of polling, student organizations and candidates shall -:
- (i) co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction;
 - (ii) not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day;
 - (iii) not hand out any propaganda on the polling day.
Lyngdoh (6.7.11)
23. Excepting the voters, no one without a valid pass / letter of authority from the college authority shall enter the polling booths.
Lyngdoh (6.7.12)
24. All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.
Lyngdoh (6.7.14)

25. Any contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The college authority may also take appropriate disciplinary action against such a violator. Lyngdoh (6.7.15)

26. Students should strictly follow the election guidelines. They should by all means maintain discipline in the college. Any one or any group of students violating the election guideline (discipline) of the college will be severely dealt with as per the Grievance Redressal Mechanism of Lyngdoh Committee. In case of any discrepancy (dispute) with regard to election, the decision of the authority will be final.

Lyngdoh (6.8)

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Principal/Secretary
Janata College
Kabuganj, Cachar