OFFICE OF THE PRINCIPAL

JANATA COLLEGE

(Affiliated to Assam University, Silchar, Assam)
Recognized Under 2(f) and 12(B) of the UGC act 1956
Kabuganj, Cachar, Assam-788121

ADVERTISEMENT

In pursuance of the Director Higher Education Letter No. DHE/Advt.Perm./2026/000021 dated 29.10.2026 and DHE/Advt.Perm./2026/000022 dated 5th November 2026, applications are invited in the format prescribed by DHE, Assam (available in DHE and college website) along with the Standard Form in Assam Gazette (Part IX) along with complete Bio-Data and self-attested copies of all testimonials (3 Sets) from HSLC onwards inclusive of the Mobile No. and email id for filling up the following vacant Sanctioned Posts at Janata College, Kabuganj, Cachar, Assam:

Sl. No.	Post	Vacancy	Category	Roster Point
1.	Assistant Professor in Bengali	01	UR	RP-01
2.	Junior Assistant (Grade-III)	01	Unreserved	RP-07
3.	Junior Assistant (Grade-III)	01	SC	RP-08

For the details, please refer to the College web site www.janatacollege.in

A. WHAT YOU'LL NEED TO QUALIFY

1. FOR ASSISTANT PROFESSOR

a. Academic Credentials: Minimum **55% marks** (or an equivalent grade in a point-scale wherever the grading system is followed) at the Master's Degree level in Bengali from an Indian University, or an equivalent degree from an accredited foreign university. A relaxation of 5% is provided for Scheduled Caste (SC)/ Scheduled Tribe (ST)/ Differently-abled (PWD) categories for eligibility assessment.

b. Eligibility Test: Candidates must have cleared the **National Eligibility Test (NET)** conducted by the UGC or the **SLET/SET** conducted by the state of Assam.

c. Exemption: Candidates who have been awarded a Ph.D. Degree in accordance with the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016, are exempted from the requirement of NET/SLET/SET.

d. Age Limit: The age of the candidate should not be more than **38 years** as on the date of advertisement. Relaxation of the upper age limit is applicable for SC/ST/OBC/MOBC/PWD candidates as per prevailing Government of Assam rules.

e. PRC Requirement: Candidates must possess a **Permanent Residential Certificate (PRC)** of Assam and **must have proficiency in local language**.

2. FOR JUNIOR ASSISTANT

a. **Education:** Graduate (preferably in Commerce having knowledge in Accounts and Accountancy) from a recognized College/ Institute affiliated to a recognized University

b. **Computer Proficiency:** A recognized computer diploma/certificate course (6 months) with working knowledge of typing in English and the regional/local language.

c. Age Limit: The age of the candidate should not be more than **38 years** as on the date of advertisement. Relaxation of the upper age limit is applicable for SC/ST/OBC/MOBC/PWD candidates as per prevailing Government of Assam rules.

d. PRC Requirement: Candidates must possess a **Permanent Residential Certificate (PRC)** of Assam and must know the local language.

B. OTHER TERMS AND CONDITIONS:

a. Incomplete applications or those received after the 15-day deadline will be summarily rejected.

b. No TA/DA will be provided for attending the interview

c. The educational qualifications and selection procedures for all posts will be as per Govt. Office Memo. No.- AHE.239/2021/68 Dated 24-01-2022

d. In service candidates must apply through proper channel with NOC obtained from the concerned authority.

C. DATE OF INTERVIEW: The date and time of the Written Test/Computer Test/Interview will be uploaded in the College website i.e. www.janatacollege.in in due course.

D. HOW TO APPLY

1. **Application Format:** Download and fill out the prescribed **DHE Application Format** issued by the Directorate of Higher Education, Assam.
2. **Supporting Documents:** Attach self-attested copies of all academic testimonials (HSLC onwards), NET/SLET/Ph.D. certificate (for professor), Caste/Category certificates, and PRC of Assam.
3. **Application Fee:** Include a non-refundable Demand Draft of **Rs. 1,500/- (Rupees One Thousand Five Hundred only)** drawn in favour of **Principal, Janata College, Kabuganj** payable at **State Bank of India (SBI), Kabuganj Branch**.
4. **Submission Timeline:** Complete applications must reach the college office within **15 days from the date of publication** of this advertisement.

Mailing Address:
Office of the Principal,
Janata College, Kabuganj,
P.O. Kabuganj, District: Cachar, Assam,
PIN: 788121

Sd/- Dr. Debasish Paul
Principal & Secretary, Janata College
P.O.- Kabuganj, Dist.- Cachar, Assam
Pin- 788121
Phone: 9387101970

GOVERNMENT OF ASSAM
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION**, ASSAM,
KAHILIPARA, GUWAHATI-19.
****

No. DHE/CE/Misc/49/2021/113 Dated Kahilipara, the 29-01-2022

From:- Sri Dharma Kanta Mili, *A.C.S.*
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To,
The Principal (All),
.....College

Sub: Forwarding of Govt. Office Memorandum regarding selection of Assistant Professor/Librarian.

Ref: Govt. O.M. No.AHE.239/2021/68, dated 24-01-2022.

Sir,

In inviting a reference to the subject cited above, I would like to forward herewith Govt. O.M. No. AHE.239/2021/68, dated 24-01-2022 which is self explanatory and to request you to follow the Govt. Office Memorandum while selecting new incumbent for the post of Assistant Professor and Librarian of your college.

The matter may be treated as **Most Urgent.**

Yours faithfully

Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Memo No. DHE/CE/Misc/49/2021/113-A Dated Kahilipara, the 29-01-2022

Copy to:-

1) The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
2) The P.S. to the Hon'ble Minister Education, Assam, Dispur, Guwahati-6, for kind appraisal of Hon'ble Minister Education, Assam.

Director of Higher Education, Assam
Kahilipara, Guwahati-19.

College Establishment 29.1.2022

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR:::GUWAHATI-6

No. AHE.239/2021/68 **Dated Dispur, the 24th January 2022.**

OFFICE MEMORANDUM

Subject : Guidelines for selection of Assistant Professor/Librarians in provincialised, Govt. and Govt. Model Colleges of Assam.

In partial modification of Govt. O.M vide No. AHE.407/2017/54, dated 25/11/2020 issued by Higher Education Department, the Government of Assam in Higher Education Department is pleased to notify the following guidelines for selection of Assistant Professors/Librarians in provincialised colleges and Govt. Model Colleges of Assam.

ELIGIBILITY QUALIFICATION :

Qualification for Direct Recruitment of Assistant Professor (Reference Clause 3.0.0/4.0.0/4.40/4.4.1 of the UGC Regulations 30th June 2010).

(i) Good Academic record as defined by the concerned University with at least 55% marks or an equivalent grade in a point scale at the Master Degree level in a relevant subject from an Indian University or an equivalent degree from an accredited foreign University.

(ii) Besides, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

(iii) Notwithstanding, anything contained in sub clause (i) and (ii) to the clause 4.40.1, of the UGC Regulations 30th June, 2010 candidates who have a Ph.D Degree in accordance with the University Grant Commission (Minimum standards and procedure for award of Ph.D Degree Regulation, 2009) shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

(iv) NET/SLET/SET shall also not be required for such Master programmes in disciplines for which NET/SLET/SET is not conducted.

(v) A relaxation of 5% may be provided at the graduate and Masters level for the Scheduled caste/Scheduled Tribe/ Differently–abled (Physically and visually differently-abled) categories for the purpose of eligibility. The 5% relaxation will not include any grace (clause-3.4.1)

(vi) The period of time taken by Candidates to acquire M.Phil and /or Ph.D Degree shall not be considered as Teaching/research experience for appointment to the positions (clause-3.9.0).

SELECTION COMMITTEE (clause -5.1.0 and 5.1.4)

(a) The selection committee for the post of Assistant Professor in Colleges including Private Colleges shall have the following composition :

1. The Chairperson of the Governing Body of the College or his/her nominee from among the members of the Governing Body to be the Chairperson of the selection committee.
2. The Principal of the College.
3. Head of the Department of the concerned subject of the college.

4. Two nominees of the Vice Chancellor of the affiliating University of whom one should be a subject expert. In case of College notified/declared as Minority Educational Institution, the Chairperson of the College will nominate two persons from a panel of five names, preferably from minority communities, recommended by the Vice Chancellor of the affiliating University from the list of subject experts suggested by the relevant statutory body of the College of whom one should be a subject expert.

5. Two subject experts not connected with the college to be nominated by the Chairperson of the Governing Body of the college out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the University concerned. In case of colleges notified/declared as minority educational institution, two subject experts not connected with the University to be nominated by the Chairperson of the Governing Body of the college out of panel of five names, preferably from minority communities, recommended by the Vice-Chancellor from the list of subject experts approved by the relevant statutory body of the College.

6. If any of the candidates belongs to SC/ST/OBC/Minority/Women/Differently-abled categories and there is no member representing these communities in the Selection Committee, the Vice- Chancellor shall nominate an academician representing SC/ST/OBC/Minority/Women/Differently-abled categories.

(b) To constitute the quorum for the meeting five members shall have to be present of which at least two experts from out of the three subject experts shall be present.

CONVERSION OF GRADE POINT INTO PERCENTAGE :

Conversion UGC's guidelines for standardized marking procedure of all Counts in terms of concrete marks against each item are as below:

It is hereby clarified that where the University/College/Institution declares result in grade points which are on a scale of seven, the following mechanism shall be applied by the Selection Committee for conversion of grade points to equivalent percentages.

Grade	Grade point	Percentage Equivalent
'O' Outstanding	5.50-6.00	75-100
'A'- Very good	4.50-5.49	65-74
'B'-Good	3.50-4.49	55-64
'C'- Average	2.50-3.49	45-54
'D'-Below Average	1.50-2.49	35-44
'E'-Poor	0.50-1.49	25-34
'F'-Fail	0.049	0.24

DISTRIBUTION OF MARKS: Total 100

I) Academic Record (72 marks)

i) HSLC or equivalent examination	Maximum 9 marks
ii) HSSLC or equivalent examination	Maximum 9 marks
iii) Degree	Maximum 24 marks

iv) Master Degree in the concerned subject	Maximum 30 marks

Marking for Academic records will be calculated as mentioned below:

Sl. No.		Candidates Score in qualifying examination				
		Column-1	Column-2	Column-3	Column-4	Column-5
1.	10th	85% and above=9	75% to less than 85% = 8	65% to less than 75%=7	50% to less than 65%=5	Less than 50%=2
2.	12th	85% and above=9	75% to less than 85%= 8	65% to less than 75%=7	50% to less than 65%=5	Less than 50%=2
3.	Graduation	90% and above=24	80% to less than 90%=22	65% to less than 80%=17	50% to less than 65%=12	Less than 50%=7
4.	Post Graduation	90% and above=30	80% to less than 90%=27	65% to less than 80%=22	55% (50% in case of SC/ ST/ OBC (non-creamy layer)/(PWD) to less than 65%=17	

In case of Graduation and Post-graduation, CGPA grade will be converted to marks by the formula adopted by respective University.

II. Research Contribution and Teaching Experience (22 marks)

5.	Ph.D. in the concerned subject from UGC recognized University (marks will be awarded only if a candidate has Ph.D. Degree in addition to eligibility requirement of NET/SLET/SET). Off-campus Ph.D. is not recognized as per Govt. of Assam OM No. AHE.293/2008/147 dated 09/07/2012	13 marks
6.	M.Phil./M.Tech. Degree in the concerned subject from UGC recognized university. Off campus M.Phil is not recognized.	2 marks
7.	(I) Research paper/ article in the concerned subject/domain published in journal/Research Book/Proceeding volume with ISSN/ISBN/ (0.5 marks for each publication in ISSN/ISBN documents published in UGC recognized journals subject to maximum of 2 marks.	2 marks (per paper 0.5)
	(ii) Research paper/article in concerned subject/domain published in impact factor journal existing in the database of scopus, Web of science/Web of knowledge (1 mark for each publication subject to maximum of 2 marks)	2 marks (Per paper-1)
	(iii) 0.5 marks for each chapter/article in the concerned subject published in research/textbook with ISBN subject to maximum of 1 mark (in case of textbook, the	1 mark (per article 0.5)

	relevant textbook must be approved by a competent academic authority such as University	
8.	Teaching /Library management experience in the concerned subject/domain (1 mark for each completed year of services after acquiring UGC norms in provincialised /Govt./Affiliated Degree College/Libraries of Govt. institute/Higher Secondary Classes of provincialised Schools. Subject to maximum of 2 marks). However, if the period of teaching experience is less than one year then the marks shall be reduced proportionately. In this case, a minimum of 3 (three) months teaching experience will be counted.	2 marks
EXTRA CURRICULAR ACTIVITY : 3 MARKS		
9.	NCC having 'C' certificates	1 mark
10.	Gold medal in any event of University/Youth festivals conducted by Universities having affiliated colleges (certificate must be submitted along with the application).	1 mark
11.	Representing Assam in any Olympic sports event at the National Level (certificate must be submitted along with the application).	1 mark

IV) Interaction with Selection Committee (Interview)- 3 marks.

All candidates must have proficiency in local Language.
Instruction contained in this O.M. will come into force from the date issue of the O.M.

Sd/-
(B. Nath, ACS)
Secretary to the Govt. of Assam
Higher Education Department.

Memo No. AHE.239/2021/68-A, Dated Dispur, the 24th January,2022.

Copy to:

1. All Vice-Chancellors of Universities of Assam.
2. The Director of Higher Education, Assam, Kahilipara, Guwahati-19.
3. P.S. Hon'ble Minister, Education, Assam
4. P.S. to the Principal Secretary to the Govt. of Assam, Education Department, Dispur.
5. P.S. to Secretary to the Govt. of Assam, Higher Education Department.
6. All Registrars of Universities of Assam.

By Order etc.,

Additional Secretary to the Govt. of Assam
Higher Education Department.

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA,::::::::::GUWAHATI – 19.
****

No. DHE/PA/Misc/1/2016/Pt/117 Dated Kahilipara, the 28th July/2022

From:

Shri Dharma kanta Mili, ACS
Director, Higher Education, Assam,
Kahilipara, Guwahati-19.

To,

The Principal

All Provincialised Colleges/PDUAM/Govt. Model Colleges.

Sub:- Guideline for appointment of Grade III and Grade IV employee of Provincialised/Govt. Model College/PDUAM of the state against valid sanctioned post.

Ref: Govt. letter No. AHE.06/2022/20 dated 28th July/2022.

Sir,

With reference to the subject cited above, I have the honour to forward herewith a Govt. letter mentioned vide under reference in connection with guideline for appointment of Grade III and Grade IV employee of Provincialised/ Govt. Model College/ PDUAM of the state against valid sanctioned post.

This is for your kind information and necessary action.

Yours faithfully,

Director of Higher Education, Assam
Kahilipara,Guwahati-19.

Memo No. DHE/PA/Misc/1/2016/Pt/117 Dated Kahilipara, the 28th July/2022

Copy to:-

1. The P.S to the Hon'ble Minister Education, Assam, Kahilipara, Guwahati-6.
2. The P.S to the Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Assam, Dispur, Guwahati-6.

Director of Higher Education, Assam
Kahilipara,Guwahati-19.

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Jennyson Marian 28.7.2022

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR, GUWAHATI-6

No.AHE. 06/2022/20

Dated Dispur, the 28th July, 2022

From : Smti. Kabita Deka, ACS
Addl. Secretary to the Govt. of Assam
Higher Education Department

To : The Director of Higher Education, Assam
Kahilipara, Guwahati-19

Sub : Guideline for appointment of Grade – II and Grade – IV employees of provincialised / Govt. Model College / DUAM of the State against valid sanctioned post

Ref : No. DHE/CE/Misc/49/2021/143 dated 24th May/2022.

Sir,

With reference to the subject and letter cited above, I am directed to inform you Govt. Of Assam in Higher Education Deptt is pleased to allow to continue the Guidelines issued vide No. PC/HE/Plan/13/2016/157 dated 18th May/2017 (Annexure-I) for selection of Grade-III and Grade-IV posts in Pandit Deendayal Upadhaya Adarsha Mahavidyalaya.

In respect of provincialised colleges, for selection of Grade-IV post, Notification No. GAG(B) 199/2008/5 dated 30th January/2009 (Annexure-II) issued by GAD Deptt. is hereby allowed to follow.

Yours faithfully,

Addl. Secretary to the Govt. of Assam
Higher Education Department.

GOVT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION ::: ASSAM
KAHILIPARA, GUWAHATI-19.

No. PC/HE/Plan/13/2016/157 Dated Kahilipara, the 18th May /2017.

From Shri B L Sarma, ACS
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, The Deputy Commissioner,
Darrang / Bongaigaon/ Goalpara/ Karimganj/ Bhwanath.

Sub :- Guidelines for selection of Grade III and Grade IV posts in Pandit Deendayal Upadhyaya Adarsha Mahavidyalaya

Sir,

I have the honour to furnish herewith the approved Guidelines for selection of Grade III and Grade IV posts in Pandit Deendayal Upadhyaya Adarsha Mahavidyalaya as communicated vide Govt. letter No. AHE.391/2017/2, dtd 18/05/2017 for your kind information and necessary action.

1. **SELECTION PROCEDURE FOR THE POST OF GRADE-III EMPLOYEE**

The total weightage for selection of Grade-III posts shall be divided into Academic Qualification 80% and Computer Test 20%. There will be no more written examination and oral interview for the posts. Details as given below (up to two decimal places):-

1.	HSLC	-	10 x (Marks obtained/Total Marks)
2.	HSSLC	-	20 x (Marks obtained/Total Marks)
3.	Graduation	-	50 x (Marks obtained/Total Marks)
4.	Computer Test	-	20 x (Marks obtained/Total Marks)

Merit list will be prepared on total score of above weight ages considering reservation as per the advertisement. In case of same score for two or more candidates, preference will be given to the candidates having more mark in English at degree level.

The Computer test may be done in association with IIT, Guwahati or AMTRON.

2. **SELECTION PROCEDURE FOR THE POST OF GRADE-IV EMPLOYEE**

The total weightage for selection of Grade-IV posts shall be in Academic Qualification. There will be no more written examination and oral interview for the posts. Details as given below (up to two decimal places):-

1.	HSLC	-	100 x (Marks obtained/Total marks)

Merit list will be prepared on total score of above weightage comprising reservation as per the advertisement. In case of same score for two or more candidates, preference will be given to the candidates having more marks obtained in mathematics in HSLC examination.

All candidates must know the local languages. The other terms and conditions will remain same as per the advertisement for the said posts.

Yours faithfully,

Director of Higher Education, Assam
Kahilipara, Guwahati-19

Memo No. PC/HE/Plan/13/2016/157-A Dated Kahilipara, the 18th May /2017.

Copy to:-

1. The Principal Secretary to the Govt. of Assam Higher Education Department, Dispur, Guwahati -6.
2. Guard file.

Director of Higher Education, Assam

APPLICATION FOR THE POST OF ASST. PROFESSOR IN PROVINCIALISED COLLEGES

REF. ADVERTISEMENT NO.

Published in the ……..on……..

Space for photograph please paste a passport size photo here.

To,

The Principal…….College
District……

1.	Name of the College for which application submitted.	
2.	Post for which application submitted.	Asst. Professor Subject.....
3.	Name of the **candidate in Block** Capital letters	
4.	Name of Father/Mother/ Husband ✓ Tick the appropriate word in regard to relation.	Relation 1.Father 2. Mother 3. Husband.
5.	Category, tick the appropriate serial no.	1. General 2. OBC/MOBC 3. SC 4. STP 5. STH 6. Differently able.
6.	Present Address of the candidate Write your complete address With PIN no	
7.	Permanent address , if permanent and Present address are same write "do"	
8.	Phone No. for contact	
9.	Your mail id which will be used for communication	
10.	Age on 1st January 2018 attach your HSLC Admit Card (it is must)	YY MM DD
11.	Are you employed? Where? state the organisation and the post you hold there.	
12.	Whether you are applying through NOC from the Present employer? Enclose NOC from Present Employer	
13.	Educational Qualification	Please fill in the Annexure A of this application and attach it. Nothing to be stated here
14.	Teaching Experience in terms of number of years, please attach a certificate to this effect.	
15.	Are you Proficient in Local Language? Tick the appr. column	YES NO
16.	Are You Indian national , if so how	
17.	Attach Your certificate for the Reserved category from appropriate authority	
18.	Details of Application Fee paid.	

Date.

Certificate: I certify that the particulars stated above are true and nothing has been concealed.

Signature of Candidate in full

Annexure A

Details of Educational Qualifications.

Attach this annexure at the top of the testimonials just below the Application Form

With Photocopies. Give a serial no. on the copies and indicate the serial No. in the last column

	Particular	Name of Board/ University	Year of Passing	Division secured	Percentage of Marks obtained by you.	Sl INo. Of the document in the bunch of document submitted by you. (give a serial no. to each document you submit)
1.	High School Leaving Certificate Examination					
2.	Higher Secondary Examination					
3.	BA/BSc /BCom. Examination					
4.	Masters					
5.	Ph.D./ M.Phil		Date of Notification from the University	Not applicable	Not applicable	
6.	NET					
7.	SLET					
8	Other qualifications					

Details of Chapters/Publications with ISSN and ISBN Nos.

1.

2.

3.

4.

5.

Teaching Experience.

SL	Name of the Institute	From -------- to Specify period of teaching	Status of the Institute Whether Affiliation from University received or not.
1.			
2			

Signature of Candidate

NB : Fill up the Form legibly and use CAPITAL letters .

STANDARD FORM OF APPLICATION

PHOTO

To,

The ……

Name of the Post ……

Department/Office ……

1. Name in Full (Block letter) : ……
2. Present Address : ……Vill/Town……
   ……
3. Permanent Address : …… Vill/Town……
   ……
4. Father's Name & Address : ……
5. Place of birth including Police Station and : ……
   District & P.O ……
6. Are you a citizen of india and if so how? (Copy of citizenship certificate should be enclosed where necessary) : ……
7. Educational qualification and also the : ……
   name and full address ……
8. Other Qualifications : ……
9. Community : ……
   (a) State your religion : ……
   (b) Are you a member of Schedule Caste/Schedule Tribe : ……
   (Answer 'Yes' or 'No') If 'Yes' give particulars supported by a certificate copy of which should be enclosed.
10. Age on the 1st January 20…. (According to H.S.L.C certificate copy of which should be enclosed) : ……
11. Present occupation (if any) : ……
12. Previous appointment held (if any) : ……
13. Are you a temporary or retrenched personal of Temporary Departmental of the Govt. of Assam (Answer 'Yes' or 'No') State particulars : ……
14. Are you trained in or a member of the National Cade Crops of Territorial Army or trained Home Guards and Civil Defence Volunteers, if so give particulars. : ……
15. Employment Registration No. : ……
16. Whether there is any Govt./Semi Govt. Employees in your family if any, Particulars of such family member like relationship, name of the job, pay drawn, place of posting, permanent /Temporary etc. should be furnished. : ……
    ……
17. Family's income certificate from the Gaon Panchayat /DC/SDO/Circle Officer to be furnished : ……
18. Examination Centre : ……

I am a candidate for the post ..... and the stated above are true to the best of my knowledge and behalf. In case of any false statement, I am liable to any action the Government deem fit and proper.

A Demand Draft of Rs.....with DD no.....is attached herewith.

19. To be filled in by Candidate

Date: ……

Place: ……..

Signature of Candidate